

Minutes of the MCR Committee Meeting ...

1. Apologies for absence

Apologies

Marcus Tan, Michel Schammel

Present

Ben Goldberg (Chair), Stefano Gogioso (Secretary), Christian Ku, Stefano Salvatore, Andrew Walls, Lara Diaz de Grenu, Lorenz Fenk, Günel Mehdiyeva, Erling Amble, Amy Thomas, Eugenio Cocchi, Angelo Mussita, John Kattirtzi (not voting).

2. MCR Consitution Subcommittee (Ben + Stefano G), see Appendix

The possibility of reducing the Internal Social Secretary to one person is discussed. Issues are raised that the workload might be too much for one person.

It is debated that subcommittees should be part of the MCR committee. Stefano G raises an issue with the fact that there would be too many people in the committee, Stefano S replies that it would only be the Social Subcommittee. Stefano G holds that subcommittees should not be treated inhomogeneously, and John K backs this opinion up.

Issues are pointed out with the absence of motivation and rewards for subcommittees, and alternatives are explored in this sense.

Vote: Should we limit the position to one Internal Social Secretary (keeping what is currently written in the Constitution)?

Result: all in favour save for Andrew and Günel.

Vote: everybody in favor of the amendments to Welfare Officer, Ethical and Environmental Officer, External Social Secretary?

Result: unanimously in favor for all 3.

Ben presents the reasons that lead to the introduction of an Academic Representative. The need for a central contact for dealing with the college student demographics. It is explained that the Academic Rep would head a subcommittee dealing with the demographics.

Vote: everybody in favor of the creation of an Academic Rep?

Result: all in favor.

Vote: everybody in favor of excising May Ball President & Bar Manager from the Committee?

Result: all in favor.

It is clarified that no sub-sub-committee is allowed, that people can be in multiple subcommittee, and as well both in the MCR committee and in subcommittees.

Vote: everybody in favor of the new subcommittee mechanism?

Result: all in favor.

Vote: everybody in favor of the procedure to create new positions?

Result: all in favor.

Leaving MCR president is agreed to chair the meeting to chose the ad-interim president.

Vote: everybody in favor of the new ad-interim rules ?

Result: all in favor.

Vote: everybody in favor of the new hustings rules?

Result: all in favor.

The advantages to an early choice of May Ball President are explained.

Vote: everybody in favor of the new May Ball rules?

Result: all in favor.

Vote: everybody in favor of the new mechanism to pass official positions of the MCR?

Result: all in favor.

Appendix: Draft of MCR Constitution Amendments

Article 6: Officers

Current structure of Article 6

6.1 President, 6.2 Secretary, 6.3 Treasurer, 6.4 Vicepresident, 6.5 Internal Social Secretary, 6.6 Welfare Officer, 6.7 May Ball President, 6.8 Bar Manager, 6.9 Ethical and Environmental Officer, 6.10 Sports and Society Officer

Amendments to the structure of Article 6

6.1 President, 6.2 Secretary, 6.3 Treasurer, 6.4 Vicepresident, 6.5 Internal Social Secretary, 6.6 Welfare Officer, **6.7 External Social Secretary, 6.8 Academic Affairs Officer**, 6.9 Ethical and Environmental Officer, 6.10 Sports and Society Officer

Note: May Ball President and Bar Manager are not part of the MCR Committee anymore.

Current Article 6.5: Internal Social secretary

An Internal Social Secretary who shall head the Social Committee in order to organise entertainments and social events in consultation with the Members.

Amendments to Article 6.5

An Internal Social Secretary who be fully responsible for the organization of all social events for Hughes students, including all bops and the Fresher's month, in conjunction with social subcommittee; the Internal Social Secretary shall liaise with the Bar Manager regarding any MCR events held in the MCR Clubroom.

Current Article 6.6: Welfare officer

A Welfare Officer who shall head the Welfare Committee and represent the welfare concerns of the Members of the MCR.

Amendments to Article 6.6

A pair of Welfare Officers, one for each sex, who shall be responsible for the pastoral support provision

External Social Secretary [1x]

Further to the current responsibilities:

- Organize formal swaps with other colleges (at least 3 a term)
- Manage the exchanges with Linacre, our sister college in Oxford

Welfare Officer(s) [Preferably 2x (one for each sex), 1x if not enough candidates]

Further to the current responsibilities:

- be responsible for the pastoral support provision, working with the college on such issues
- be responsible for equal opportunities, advising the MCR committee on privacy and health-related concerns amongst the MCR members
- deal confidentially with the welfare problems of MCR members on a case by case basis

Ethical and Environmental Officer [1x]

Further to the current responsibilities:

- Liaise with CUSU regarding ethical affairs and ensure the college carries out university-wide green policies
- Sit in Green Committee
- Attend relevant CUSU meetings
- Refer to the JK's email for additional details

Academic Affairs Officer [1x]

Further to the current responsibilities:

- Form an academic affairs subcommittee with point of contacts from all the major academic cohorts
- Lead the academic affairs subcommittee regarding academic affairs and learning resources
- Organise the academic evening (in conjunction with the Hat Club president?)
- Sit in Learning Resources Committee

- Attend relevant CUSU meetings

Identification of the committee

Bar Manager and May Ball President should be scrapped from the MCR Committee altogether (but the intention is that the MCR President should still be part of the May Ball Committee).

The nomenclature "Executive committee" must be scrapped from the MCR constitution.

Essential roles (these are roles that have to be filled and taken extremely seriously)

1. President
2. Secretary
3. Treasurer
4. Vice-president
5. Social Secretary, heading the social subcommittee
6. External Social Secretary(s)

Non-essential roles (there are roles that can be taken ad-interim without time limits)

- Ethical and Environmental Officer
- Welfare Officer(s)
- Sports and Societies Officer
- Academic Affairs Officer, heading the academic affairs subcommittee
- Off-campus officer
- Development officer
- Any additional role which does not significantly overlap with any of the previous (roles with significant overlap, at the discretion of the MCR President, to be made members of adequate subcommittee)

Subcommittees

Not part of the MCR committee. Positions listed to give a gist. Freedom to elect members of subcommittees at any time,

- Academic affairs subcommittee
 - Undergraduate rep
 - MPhil rep
 - LLM rep
 - MBA rep
 - PGCE rep
 - PhD rep
- Social subcommittee
 - Somebody with DJ experience or good contacts
 - Somebody with experience in electronics and sound systems
 - Somebody to be in charge of tea and cakes
- Welfare subcommittee
 - LGBT officer
 - International rep (responsible to integrate our international communities)
 - Reps of other minorities, as seen fit by the MCR Committee

Room privileges *{To be discussed at full committee in painful detail}*

- President
- Secretary
- Treasurer
- Vice-president
- Social Secretary(s)
- Welfare Officer(s)
- Bar Manager

Creation of new positions

1. Proposal for introducing any position not listed above has to be submitted to the President / made by the President, and should be in the form of a document detailing the role specification.
2. The role specification document has to be submitted to the whole committee, by email, in term time and at least a week before the end of full term.
3. A period of 7 days shall be allowed for comments. To be valid for the purposes of this procedure a comment has to be sent to the mcr committee mailing list.
4. At the end of the 7 day period a 24h additional voting window will open for full committee members to express their vote regarding whether to introduce the new position. The decision shall be taken by simple majority of those who vote, with President breaking ties.

- Hustings shall be held as usual to elect committee members for such positions, under the general rules for hustings.

Election process

Integrations / change

- Should there be a failure to fill any of the positions, committee members shall be considered for ad-interim positions in the following order
 - President: Vice-president or Secretary by proposal and committee vote
 - Secretary: Treasurer or Vice-president by proposal and committee vote
 - Treasurer: Secretary or Vice-president by proposal and committee vote
 - All the other roles: committee in full takes decisions
- No member shall be covering more than one ad-interim position
- Positions elected ad-interim shall be readvertised in one month

Essential roles [Hustings+elections at division of Lent, handover at beginning of Easter]

Non-essential roles [Hustings+elections at Wed week 2 of Michaelmas term, immediate handover]

Hustings

Essential Roles

- Advertise in Lent
- First attempt on Wed week 6 of Lent
- Second attempt for any unfilled positions on Wed week 8 of Lent (last day of term)
- In case a position has not been filled by the second attempt, it is taken ad-interim immediately

Non-essential roles

- Advertise in Michaelmas
- Only attempt on Wed week 2 of Michaelmas

Appointment of May Ball President

Hustings + selection of May Ball President at beginning of Easter term, with May Ball Vice President and May Ball Logistics possibly elected at any point after that, but full committee appointed at beginning of October.

It is acceptable for members of the previous/current committee to run as President of the next committee. Particular care should be put into factoring out the expertise of such candidates when compared to candidates who have not been involved in the May Ball committee before.

Hustings

Any aspiring candidate for May Ball President shall present a manifesto including:

- Explanation of credentials
- Small portfolio of theme drafts is welcome

The selection panel shall be composed of (1 vote each, ties to be broken by the current MCR President). [3 MCR, 3 May Ball, 3 College]

- MCR President
- Two of MCR Secretary, Treasurer or Vice President, at the MCR President's discretion
- All previous May Ball Presidents still members of the college and other relevant members of previous committees to fill gaps (at discretion of the MCR president)
- Bursar
- Domestic Bursar
- Another member from college

Committee meetings decisions

Any motion put forward in an MCR committee meeting requires a vote (to be ruled by simple majority, ties to be broken by MCR President) in order to become an official position of the MCR committee. Any motion passed in a general meeting shall be kept in the MCR committee archive.